

## Amendment #1 – RFQQ #0634-200 Psychological Evaluation Services

**The following DSHS Answers to Bidder's Questions Numbers 1 through 5 are issued as Amendment Number 1 to RFQQ #0634-200, dated May 23, 2006.**

**Note:** These DSHS Answers to Bidders' Questions may only explain or clarify some aspect that is already addressed in the RFQQ. But some of the answers may also supplement or change what was previously stated in the RFQQ or in an exhibit.

*Therefore, it is important that bidders review all questions and answers, and not just those which they may have submitted.*

- (1) Section A: All Bidders, items 14 notes, "The Bidder' certifies that is has a current Washington Business License, and agrees to promptly provide a copy of the license in the event the Bidder is selected as the Apparently Successful Bidder. " Does this mean that I should immediately apply for a Washington Business License? If so, where do I apply?

**ANSWER:** For the purposes of RFQQ 0634-200, requirements for licensing listed in Section I, Introduction, Subsection D.3. will take precedence over the requirements listed in item # 14 in Exhibit A, Bidder Information, Certification, and Assurances Form.

Section1, Subsection D.3. states, "Bidders must either be licensed to conduct business in the of Washington or be willing to obtain licensure, if required, prior to the award of a contract."

To apply for a business license, individuals should contact the State of Washington Department of Licensing by either visiting their website at <http://www.dol.wa.gov/businesses.htm> or by calling (360) 664-1400 between 8:00 a.m. and 5:00 p.m. Pacific Time, Monday through Friday.

- (2) On page 17 of the RFQQ, section J, item 1, (References), it states, "Please submit the names, phone numbers, and address of the attorney involved in each of the last three court cases in which you provided testimony..." My question is this. Should I include references for the last three trials or the last three cases which may have included Probable Cause hearings in which I provided testimony?

**ANSWER:** You can include references for the last three trials or court cases which may have included probable cause hearings in which you provided testimony.

- (3) In Administrative Requirements Section, D.3, "A list of at least three references of entities for which you have performed similar services..." What is an entity, or could you provide examples?

**ANSWER:** An entity is a current or past employer or a business, local government, or government agency (state or federal) for which an individual has provided services as a contractor, etc.

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- (4) In Administrative Requirements Section, D.3, "A list of at least three references of entities for which you have performed similar services..." Could you please provide examples of "similar services?"

**ANSWER:** Relates to the purpose and scope of this RFQQ, i.e. evaluating sex offenders and individuals who are under consideration for civil commitment as sexually violent predators.

- (5) Will more contracts be awarded this year than were awarded the last time contracts were awarded?

**ANSWER:** At this time, the DSHS Special Commitment Center cannot provide an answer to this question.

- (6) In submitting the Certification and Assurances, documentation of licensure and certification as a sex offender treatment provider, and Authorizations to Release Information, it is not feasible to submit these in Word format on an electronic medium. May they be submitted in Adobe .pdf format?

**ANSWER:** Yes, they may be submitted in Adobe .pdf format.

- (7) Am I correct that only a single, signed Authorization to Release Information is required, rather than one for each reference?

**ANSWER:** Yes, that is correct.